

NEW JERSEY SEEDS

POSITION TITLE **Teachers, College Scholar Program**

DEPARTMENT **Programs**

EMPLOYMENT STATUS **Part Time, Contract**

SUPERVISOR'S NAME **Imani Gilliam**

SUPERVISOR'S TITLE **Dean of Programs**

NJ SEEDS is committed to expanding educational opportunities for high-achieving, low-income students so that they have the chance to make the most of their talents and contribute fully to society. NJ SEEDS places its program participants in independent schools and colleges around the country.

NJ SEEDS currently operates three programs: The Scholars Program, which prepares middle school students for entrance into independent high schools, The Young Scholars Program, which prepares elementary school-aged students for entrance into independent middle schools, and the College Preparatory Program (CPP), which prepares public high school students for matriculation into competitive four-year colleges and universities. CPP is currently being transitioned into a new program, College Scholar Program (CSP).

CSP will work with high-achieving low-income juniors and seniors from Northern New Jersey. In the 17-month program, participants will receive intensive academic, college application, and social supports so that they can be accepted to and succeed in highly competitive colleges and universities. The program will start with 20 juniors in February 2016.

The teachers are expected to arrive at noon each Saturday. The course will be taught from 12:15pm to 2:15pm. Classes will be from February through June. The class site, which is still being determined, will be held on a college campus near the Newark area.

The stipend is \$175 per Saturday.

POSITIONS

We are currently seeking two teachers who will teach an integrated course of College 101 (e.g. identification and selection of colleges), writing (e.g. preparation to write the Common Application personal statement), and life skills (e.g. time management). A curriculum with required readings, assessments, and assignments will be supplied.

A teacher in the College Scholars Program will have:

- at least a bachelor's degree in English, education, or some related field.
- experience in teaching writing to high school/college age youth.
- experience in college counseling or college admissions a plus.
- genuine enthusiasm for helping students gain access to college.
- investment in issues of social justice and educational equity.
- awareness of current trends and topics in college admission.
- strong written and verbal communication skills.
- demonstrated success in classroom management.
- a commitment to personal and professional growth.

A teacher in the College Scholars Program will be able to:

- facilitate a class of approximately ten high school juniors in two-hour sessions.
- plan and pace learning activities around the value of college, college "fit," standardized testing, the college application process, and financial aid.
- guide students in researching schools, students will then put together initial, customized college lists; guide them to aspire realistically and choose wisely.
- meet program learning goals.
- engage students in learning and hold them accountable for their words and actions.
- set a culture of high expectations, academic and otherwise.
- respond effectively to the needs of a diverse student population.
- set up and maintain a gradebook.
- determine grades for and write progress reports about each student.
- accept feedback on teaching practice.
- build strong working relationships with NJ SEEDS staff.

WORKING CONDITIONS

The position requires:

- work on weekends and occasional evenings
- the ability to work in a fast paced, ever-changing array of roles and responsibilities.

Those interested in applying for a teaching position should email a cover letter and resume to the following:

New Jersey SEEDS

ATTN: Imani Gilliam

igilliam@njseeds.org